

2-22-1989

## CWU Faculty Senate Minutes - 02/22/1989

Sue Tirotta

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REGULAR FACULTY SENATE MEETING  
Central Washington University

February 22, 1989

Presiding Officer: Connie Roberts  
Recording Secretary: Sue Tirotta

Meeting was called to order at 3:12 p.m.

ROLL CALL

Senators: All Senators or their Alternates were present except Bachrach, Bantz, Carlson, Dixon, Farkas, Garrity, Jefferies, Mack, Marra, McInelly, Ressler, Sippola and Vance.  
Visitors: Anne Denman and Dale Otto.

CHANGES TO AGENDA

None

APPROVAL OF MINUTES

\*MOTION NO. 2680 Charles McGehee moved and Patrick McLaughlin seconded a motion to approve the minutes of the February 1, 1989 meeting with the following change: Page 4, Code Committee Report: Change "Victor Marx reported..." to read "In the absence of the Chair of the Code Committee, Committee member Victor Marx offered his own views, not a committee report:..." Motion passed.

Chair Roberts noted a clerical error in the January 11, 1989 Senate Minutes: there are two motions numbered 2674; MOTION NO. 2674 regarding curriculum on page 5 should be changed to MOTION NO. 2675. (Numbering of subsequent motions was not affected by this error.)

COMMUNICATIONS

- 1/24/89 memo from Nancy Lester, Chair of the Senate Personnel Committee, regarding new faculty orientation. Referred to Senate Executive Committee.
- 1/25/89 memo from Warren Street, Chair of the Senate Curriculum Committee, requesting replacement of Dick Wasson on the Senate Curriculum Committee. Referred to Senate Executive Committee.
- 2/1/89 memo from Warren Street, Chair of the Senate Curriculum Committee, regarding the 110 credit limit on majors. Warren Street will meet with the Senate Executive Committee on March 1st to further discuss this issue.
- 2/13/89 letter from Dale Otto, Director of the Asia University America Program, offering to address the Faculty Senate regarding the new program. See report below.

REPORTS

1. CHAIR

- The Senate Executive Committee nominated the following Senators to serve on the 1989-90 Executive Committee: CHAIR - Beverly Heckart, History; VICE CHAIR - Charles McGehee, Sociology; SECRETARY - Patrick McLaughlin, Library; AT LARGE MEMBER - Connie Roberts, BEAM; AT LARGE MEMBER - to be announced on March 8. Chair Roberts entertained nominations from the floor; there were none. Senators who plan to make additional nominations on March 8th should confirm in advance that their nominee is willing to serve. Election of 1989-90 Executive Officers will take place at the March 8th Faculty Senate Meeting.
- Chair Roberts reported that the Board of Trustees met at Seattle Community College on February 10, 1989. The Board passed a resolution urging that the Legislature 1) give top priority to increasing faculty salaries in this legislative session, and 2) establish priorities for improving and broadening access to institutions of higher education by the most timely and cost effective means and without damaging the quality and integrity of existing campus programs. This would include lifting the enrollment "lids" to permit utilization of unused capacity on existing campuses, the expansion of existing off-campus programs which deliver educational services to placebound students at Community Colleges, and the creation of new off-campus programs associated with additional

1. CHAIR, continued

Community Colleges throughout the state. Under the Board's resolution, lowest priority would be given to construction of new physical facilities to house "branch campuses" of the research universities. The Board also identified a day on which its members would visit Olympia together and make contact with key legislators. Chair Roberts noted that, with the addition of Phil Backlund as Faculty Legislative Representative and Dick Thompson as Director of Governmental Relations, C.W.U. is enjoying increased visibility during this legislative session.

-A survey was recently distributed by the Continuing Education Office to determine faculty attitudes toward off-campus teaching. The Board of Trustees has expressed interest in such data, and Chair Roberts urged all faculty to participate in this and similar surveys.

-The Faculty Senate Office has received 122 (36%) of the 340 Administrator Opinion Surveys distributed earlier this month. The deadline for completion of the questionnaire is March 1st.

2. PRESIDENT  
None

3. COUNCIL OF FACULTY REPRESENTATIVES (CFR)

Ken Gamon reported that the Council of Faculty Representatives met on January 20, 1989 in Olympia. Ann Daley, Executive Director of the Higher Education Coordinating (HEC) Board, and Terry Teale, Executive Director of the Council of Presidents (COP), reported on their association with the legislature. Senator Dan McDonald, Chair of the Senate Ways and Means Committee, met with the CFR, and it was agreed that legislators who work on behalf of higher education must be more broadly acknowledged and appreciated. Mike Pilat, Faculty Senate/University of Washington, asked for the CFR's support of a legislative bill to raise the limits on the dollar amounts that can be spent on certain items in higher education before they must go to bid. The CFR will meet again on February 23, 1989 at the Evergreen State College.

4. ASIA UNIVERSITY AMERICA (AUA/CWU) PROGRAM

Program Director Dale Otto distributed a handout which answers some common questions concerning the new program. He emphasized the importance of accurate information and communication in creating positive community and campus perceptions of the program.

Dr. Otto explained that a pilot version of this program was conducted at Western Washington University last Spring and Summer; W.W.U. hosted 60 students from Asia University for a program which included an intensive English language core curriculum and additional coursework in American History, the relationships between people and the environment, and some physical education. W.W.U. has had a sister university relationship with Asia University (similar to Central's with Shimane and Anhui Universities) for seven years, but traditionally study abroad has been available to few students. Asia University's new president has set the goal of making a serious period of living and study in another culture a requirement for all students at Asia University. Initially, half of Asia University's sophomore class will participate in exchange programs of similar size at Eastern Washington University, Western Washington University, Oregon State University and C.W.U. Central will host 136 students plus one Asia University faculty member. If results are positive, Asia University plans to make a 6 month period of study in the Northwestern United States part of its graduation requirement; Asia University is considering other locations to expand.

Dr. Otto pointed out that Central and the Ellensburg community may gain in some very important ways from this program: 1) Due to the self-support, contract nature of the program, the University ESL Program, University Housing, Food Services, the University Store, the library and other academic and service units involved will receive appropriate financial support; 2) the community will

4. ASIA UNIVERSITY AMERICA (AUA/CWU) PROGRAM, continued

benefit from significant student spending (figures from W.W.U. indicate \$2000-\$3000 spent by each student during their stay); 3) a successful program may lead to similar opportunities for Central's students to study abroad; and 4) all involved will grow in personal and intercultural understanding.

Fourteen students have been hired to serve as residence hall "program assistants," and each will monitor a group of 10 Asia University students; their duties will include orientation, answering questions and organizing social activities. The program steering committee will consist of two Japanese students, two American students and two staff members (one from Residence Living and one from the AUA/CWU program) that will guide orientation. About 30 Central students, including Teaching Assistants, have been hired to aid in support of the program, with particular emphasis on residence hall life.

The "Campus Friend Program" asks a Central student to establish an on-going social relationship with an Asia University student. Its counterpart, the "Community Friends Program," asks individuals and families in the community to include Asia University students in their leisure and recreational activities.

Dr. Otto assured the Senate that since the AUA/CWU Program is totally self-support, all aspects of the program are paid for. Since the students are classified as "non-matriculated," "non-regularly-enrolled," "self-support," their presence will not in any way interfere with Central's existing enrollment "lid." All of the students' work will transfer back to Asia University, and the records for this work will be kept independent of the Registrar's Office. In addition, the AUA/CWU Program is second on the request list for classroom space. It is important that people understand that the program is not depleting any resource that would otherwise be available, and it is paid for by the participating students.

In summary, Dr. Otto noted that since Central has few foreign students and the community lacks ethnic variety, the presence of the Asia University students should enrich our experience as well as theirs. If successfully evaluated, a second group of students will arrive in Spring 1990; after that, a year-round program would begin in the Fall of 1990.

Senators encouraged Dr. Otto to continue widespread publicity on campus and in the community to dispell misconceptions regarding the cost of the program and its impact on prospective C.W.U. students. They also expressed concern regarding differences in language and behavior between Japanese and American students. Dr. Otto encouraged those with ideas concerning orientation to contact him.

5. ACADEMIC AFFAIRS COMMITTEE

None

6. BUDGET COMMITTEE

None

7. CODE COMMITTEE

Code Committee member Victor Marx reported that the Code Committee has not met during winter quarter while Committee Chair Beverly Heckart is teaching off campus. Professor Heckart shall return for a committee meeting in the event changes are needed in the proposed Early Retirement Plan. So far, the Code Committee has received no information from the Assistant Attorney General concerning the Retirement Plan.

Marx, speaking on his own behalf, reported that he has some new, albeit second-hand, information on the taxation of early retirement benefits. Under an early retirement plan, pensions will not be subject to Social Security taxes. It might be to the advantage of a small number of early retirees to continue voluntary payments in lieu of Social Security taxes. For example, if a faculty member retires at 55, he or she might need additional years of Social Security coverage to meet the minimum requirement of 40 quarters under Social Security. Even if an early retiree meets the 40 quarter requirement, he/she still needs to



6. CODE COMMITTEE, continued

have additional years of coverage after age 55 in order to receive higher Social Security benefits. Since the continuation of the payment of Social Security taxes by the individual is a voluntary option, the University cannot be required to match such payments. Because each individual retiree will have unique tax and insurance requirements, it is impossible to write a policy to cover every possible angle. The Retirement and Insurance Committee was able to persuade President Garrity to increase the multiplier from 1.8 to 2.2 times the annual salary when calculating the Early Retirement Plan. This increase was agreed upon in order to compensate for the lack of fringe benefits in the Early Retirement Plan.

8. CURRICULUM COMMITTEE

\*MOTION NO. 2681 Warren Street moved approval of University Curriculum Committee pages 994-999 with the following changes:

- UCC Page 994: Change course title of IET 301 to "Engineering Project Cost Analysis."
  - UCC Page 995: Change word "interface" to "work with" in the program description.
  - UCC Page 995: Transpose the order of listing of the Physics courses in the major to read "PHYS 111, 112, 113 or 211, 212, 213."
  - UCC Page 995: Change the title of IET 301 to "Engineering Project Cost Analysis."
  - UCC Page 997: Reword the first point #3 in the program description so that the phrase "designed to meet..." will read "designed so that the student may meet..."
- Motion passed.

PAGE

994	ELT 370	Course Addition
994	IET 375.1	Course Addition
994	ELT 489	Course Addition
994	IET 301	Course Addition
994-95	Electronics Engineering Technology Major	Program Change
996	Electronics/Computer Hardware Minor	Program Change
997-98	M.S./Biology	Program Change
998	BISC 501	Course Addition
998	BISC 502	Course Addition
998	BISC 505	Course Addition
998	ZOOL 502	Course Addition
999	Economics Endorsement	Program Addition

9. PERSONNEL COMMITTEE

None

OLD BUSINESS

None

NEW BUSINESS

- Chair Roberts announced that Merrill Lynch will offer a free seminar titled "Limiting Your Income Tax Liability" from 3:00-4:00 p.m. or 7:00-8:00 p.m., March 7, 1989 at the Hal Holmes Center, Ellensburg.

ADJOURNMENT

Meeting was adjourned at 3:47 p.m.

\* \* \* \* \* NEXT REGULAR FACULTY SENATE MEETING: March 8, 1989 \* \* \* \* \*

FACULTY SENATE REGULAR MEETING  
3:10 p.m., Wednesday, February 22, 1989  
SUB 204-205

- I. ROLL CALL
- II. CHANGES TO AGENDA
- III. APPROVAL OF MINUTES - February 1, 1989
  - NOTE: On 2/1/89 minutes, there are two motions numbered 2674; change MOTION NO. 2674 re. curriculum on page 5 to MOTION NO. 2675.
- IV. COMMUNICATIONS
  - 1/24/89 memo from Nancy Lester, Chair of the Senate Personnel Committee, regarding new faculty orientation. Referred to Senate Executive Committee.
  - 1/25/89 memo from Warren Street, Chair of the Senate Curriculum Committee, requesting replacement of Dick Wasson on the Senate Curriculum Committee. Referred to Senate Executive Committee.
  - 2/1/89 memo from Warren Street, Chair of the Senate Curriculum Committee, regarding the 110 credit limit on majors. Referred to Senate Executive Committee.
  - 2/13/89 letter from Dale Otto, Director of the Asia University America Program, offering to address the Faculty Senate regarding the new program. See report below.
- V. REPORTS
  - 1. Chair
    - NOMINATIONS FOR 1989-90 Senate Executive Committee:
    - CHAIR: Beverly Heckart, History
    - VICE CHAIR: Charles McGehee, Sociology
    - SECRETARY: Patrick McLaughlin, Library
    - AT LARGE MEMBER: Connie Roberts, BEAM
    - AT LARGE MEMBER: to be announced
    - If you plan to make an additional nomination, please confirm in advance that your nominee is willing to serve. ELECTION: March 8, 1989.
  - 2. President
  - 3. Council of Faculty Representatives (CFR) - Ken Gamon
  - 4. Asia University America Program - Dale Otto, Director
  - 5. Academic Affairs Committee
  - 6. Budget Committee
  - 7. Code Committee
  - 8. Curriculum Committee - UCC Pages 994-999
  - 9. Personnel Committee
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. ADJOURNMENT

\*\*\* NEXT REGULAR FACULTY SENATE MEETING: March 8, 1989 \*\*\*

2/22/89

☒ Richard ALUMBAUGH  
☐ Jay BACHRACH  
☐ Kenneth BANTZ  
☒ Robert BENNETT  
☒ Ethan BERGMAN  
☐ Larry BUNDY  
☐ Frank CARLSON  
☒ FRANK CIOFFI  
☒ John CLARK  
☒ Ken CORY  
☒ David DARDA  
☐ Ed DIXON  
☒ Barry DONAHUE  
☒ Betty EVANS  
☐ Steven FARKAS  
☒ Ken GAMON  
☐ Donald GARRITY  
☒ Robert GOSSARD  
☐ Beverly HECKART  
☐ Stephen JEFFERIES  
☒ Nancy LESTER  
☐ Richard MACK  
☐ Linda MARRA  
☒ Victor MARX  
☒ Charles McGEHEE  
☐ Wells McINELLY  
☒ Patrick McLAUGHLIN  
☒ Gary PARSON  
☐ John RESSLER  
☒ Connie ROBERTS  
☒ Jennell SHELTON  
☐ Arne SIPPOLA  
☒ Warren STREET  
☒ Alan TAYLOR  
☐ Bill VANCE  
☒ Randall WALLACE  
☒ Rex WIRTH  
☒ Norman WOLFORD

☒ Tom YoungBLOOD

☐ Susan LONBORG  
☐ Peter BURKHOLDER  
☐ Dick WASSON  
☐ David GEE  
☒ Ed GOLDEN  
☐ Cal GREATSINGER  
☐ David CANZLER  
☐ Gary GALBRAITH  
☐ John CARR  
☐ Hal OTT  
☐ Bernard MARTIN  
☐ Richard LEINAWEAVER  
☐ Don RINGE  
☐ Stephen HINTHORNE  
☐ Robert EDINGTON  
☒ Larry LOWTHER  
☐ Scott RICARDO  
☐ Kelton KNIGHT  
☐ R.J. CARBAUGH  
☐ Wendy RICHARDS  
☐ William SCHMIDT  
☐ Frank SESSIONS  
☐ Don WISE  
☐ Patrick OWENS  
☐ George KESLING  
☐ Otto JAKUBEK  
☐ Ken HARSHA  
☐ Steve FELLER  
☐ Minerva CAPLES  
☐ Max ZWANZIGER  
☐ Roger GARRETT  
☐ Karl CLONINGER  
☐ Jack MCPHERSON

Please sign your name and return  
this sheet to the Faculty Senate Secretary  
directly after the meeting. Thank you.

2/22/89  
DATE

VISITOR SIGN-IN SHEET

Dale Otto

Anne DENMAN

FEB 14 1989

Central  
Washington  
University



Asia University America Program

Central Washington University  
Ellensburg, Washington 98926  
U.S.A.

(509) 963-1375

(509) 963-3612

FAX 925-6183

13 February, 1989

Professor Connie Roberts  
Chair, Faculty Senate  
Campus

Dear Connie:

Basic arrangements are now in place for the new Asia University America/CWU program we will offer. We'll host 136 students and their faculty representative, Professor Toshio Uemura for our Spring and Summer program. We'll provide intensive English language instruction, coursework in American History and Man and the Environment, and P.E. activities - all self-support so that the university's regular budget and enrollment ceiling won't be affected. We've also developed some special programming for the residence hall experiences of these students and both a Campus Friend and Community Friend program to enrich and extend their social and cultural experiences here.

If you'd like, I'll be happy to attend a meeting of the Senate to describe this program in a bit greater detail and/or to answer any questions faculty senators may have. I can also give you some summary information on paper for distribution, if this would be helpful. One of the keys to the success of this program is our having a good base of understanding on campus and in the community; your help with this will be most appreciated.

Sincerely,

Dale Otto  
Director



JAN 2 5 1989

24 Jan. 1989

To: Senate Chair, Connie Roberts  
From: Nancy Lester, Personnel Com.  
Re: Orientation Program, interim report.

After talking to a number of people and amassing a lot of data, we would like to make the following recommendations:

1. Each new faculty member should be assigned a "sponsor" to help with the transition. This person should be preferably but not necessarily from the same department.
2. There should be an orientation session of at least half a day but not more than one whole day. We request that this be scheduled now. We are prepared to work out the content and details of this session when it is scheduled.
3. There should be a "quick look-up guide" which should be computerized and updated yearly. We are presently organizing the material to be included in this.
4. It has also been suggested that each department should post photos of its faculty, together with their names, fields of expertise, and what they usually teach.

The results of our survey were as follows:

- a. 30 departments responded, of 37.
- b. 15 do nothing in the way of orientation.
- c. 11 do something social.
- d. 2 have formal material and also socialize.
- e. 1 has formal material but mentions nothing social.
- f. 1 responded by making a suggestion concerning adjuncts.

Our contacts with the new faculty members this year indicate:

- a. They need help with getting settled, especially in August and early September.
- b. They want social contacts, especially in small groups or one-on-one.
- c. They do not want to see a video once they arrive, but think it might make a good recruiting tool.
- d. In general they belong to a generation that expects some formal orientation process.
- e. Some people fall between the cracks owing to not belong to an established department. (ESL director, i.e.)
- f. Some need help with what to expect of the students here, how to grade here, etc. Most departments apparently deal with these questions only upon request.

*Nancy Lester*

From: ORION::WARREN "Warren Street" 25-JAN-1989 08:36:42.29  
To: SENATE CC:  
Subj: Wasson Replacement

MEMORANDUM

TO: FACULTY SENATE EXECUTIVE COMMITTEE

FROM: WARREN STREET, CHAIR, CURRICULUM COMMITTEE

RE: DICK WASSON REPLACEMENT

DATE: JAN. 25, 1989

Dick Wasson, in the Accounting Department, has been listed as a member of the Faculty Senate Curriculum Committee all year but has not attended any meetings or responded to any of my written communications. Today, the reason for this aloofness was revealed when I called his department to leave a meeting reminder: Dick Wasson is no longer on the faculty. Since it seems unlikely that, given this circumstance, we will ever be able to persuade him to attend our meetings, I'd like the Executive Committee to appoint a replacement.

\*\*\*\*\*

NOTE: Dick Wasson's replacement need not be a Senator or Alternate, but he/she cannot be from a department already represented on the committee (see list below).

(NOTE: From Sue --- I checked with the Accounting Dept., and Dick Wasson is still with Central but has been transferred to the West side. It is highly unlikely that he'll be attending any more meetings on the Eburg campus. I've asked Accounting to replace him as their Senate alternate.)

CURRENT SENATE CURRICULUM COMMITTEE MEMBERSHIP:

Warren Street, Psychology  
Kelton Knight, Foreign Languages  
Jay Bachrach, Philosophy  
Karl Cloninger, HPER  
Jennell Shelton, Student



**Faculty Senate  
Curriculum Committee**

To: Faculty Senate Executive Committee

From: Faculty Senate Curriculum Committee

Re: Response to charge of January 5, 1989

Date: February 1, 1989

The Curriculum Committee has discussed the issues surrounding the 110 credit ceiling on majors at several of its recent meetings. We have examined the present policy and several alternative variations. The current policy has been challenged by reasonable proposals to exceed 110 credits and exceptions have been made in some cases. The requirement that calls for evidence to justify excessive credits has been unevenly applied and it is unclear how much evidence will be considered sufficient to waive the rule. It is possible that more exceptions will be granted, as proposing departments learn what kind of evidence will be accepted, or that an uneven pattern of exceptions will continue, making it difficult for departments to predict how the policy will be implemented. If it is the judgment of the faculty that majors of more than 110 credits are never justified, the policy becomes simple to implement. Problems are generated by the provision for reasonable exceptions.

If the policy is changed to relieve these problems, the new policy should preserve the integrity of the current general education program and should be flexible enough to accommodate future changes to this program. The recently-adopted "double duty" policy may threaten the future flexibility of the general education program because it ties majors to the presence of certain courses in the general education program. Changes in the general education program are already complicated: coordinating the consequences on majors with "double duty" courses will further confine the general education program.

Any new policy should allow departments to alter their majors in response to their faculty expertise, student capabilities, and our institutional characteristics, as well as in response to models provided by accrediting bodies, employment practices, and the programs of comparable institutions. The policy should discourage competitive rounds of increasing major requirements by departments who may feel that they must garner all the free credits of their major students because students majoring in other subjects will have no free elective credits for courses in their departments. The policy should encourage departments to seriously examine the necessity of each required credit, especially in large majors. The policy should be a self-enforcing one, as far as possible. The policy should provide some free elective credits to all students, although we recognize that these credits are often not used for the fine ends envisioned by many of us. The policy should encourage disclosure of "hidden" prerequisites and should advise students of the possibility of scheduling difficulties or the unlikelihood of program completion within four years of normal credit loads.

To move toward these desirable ends, our committee recommends that (a) the current ceiling of 110 credits be removed and (b) that the "double duty" policy, permitting general education courses to count toward a major, be rescinded. In place of these policies, we recommend that (c) students must take at least 80 credits outside of the requirements of their major program and (d) that majors requiring more than 100 credits be preceded by what we have called "warning wording."

The 80 credit requirement is understood to include the general education requirements. None of these courses may be required by the major but those outside the general education requirements of (currently) 65 credits may be from the major department if the major is complete without them. The credits may be counted toward a minor. Students with two or more majors must choose one major to exclude from the 80 credits. Other numbers of credits may be substituted for 80, but the reasonable range seems to be from 70 to 90.

"Warning wording" is a paragraph that informs students that, because of the large number of credits required by the major, students should expect to take longer than four years of normal credit enrollment loads to earn their Bachelor's degree. Majors should be advised to plan carefully to meet the requirements for graduation. We may wish to consider two strengths of wording: one for majors in the 85-100 credit range that only flirt with longer college careers and another for those over 100 credits that seem certain to prolong the student's undergraduate career.

The Executive Committee's charge asked us to comment upon the roles played by the various curriculum review bodies to insure compliance with the Planning and Procedures handbook. The guidelines of the handbook are the product of the whole faculty, acting through the Senate, but primary responsibility for adherence to the handbook rests with academic departments. Beyond that, the current handbook assigns the Faculty Senate Curriculum Committee the task of insuring compliance with the provisions of the handbook. The Undergraduate Curriculum Committee is given the task of reviewing the clarity of proposals and their consistency with the rest of the curriculum. In practice, the FSCC and the UCC each perform some of the roles of the other. When there are many proposals to be examined for both form and content, the review process slows considerably and some errors are overlooked. Events have shown that substantial numbers of errors are caught at every point of review, however, so one is discouraged from trusting to the thoroughness of prior reviews.

It appears that, since the FSCC is an advisory committee to the Senate, it has only the authority to advise the Senate to accept or reject a proposal. In practice, however, the FSCC negotiates with departments to increase the likelihood of Senate passage. We believe that the current allocation of responsibilities should not be altered but would hope that methods could be developed to insure better conformity to the mechanical requirements of curriculum change so that committees can attend to the more complex issues of conformity to policy. It should not be a great burden, for example, to insure that course credits be accurately added to a total for a major or that a major not require a course that has not been listed in a catalog for ten years.

Your charge asked for a recommendation regarding the role of the Senate in these matters. It is inappropriate for the Senate to directly negotiate departmental curriculum with whomever happens to represent the department at a given meeting. Regarding departmental proposals, the Senate should either accept or reject the recommendations of the FSCC and direct the actions of the FSCC if it wishes. With regard to setting curriculum policy, the Senate is certainly free to alter the recommendations of the FSCC in any way it wishes. At the recent meeting where departmental negotiations were conducted on the floor of the Senate, the FSCC was criticized for offering the pressures of the catalog deadline as a reason for forwarding a questionable proposal. The Senate hardly helped its case by responding, itself, to the same deadline pressures and cutting a curriculum deal on the spot, a la Cal Worthington.

Finally, your charge asked for a report from the Flight Technology Program regarding the status of the FAA grant that was understood to hinge on passage of a major exceeding 110 credits. Bob Envick, chair of the Department of Industrial and Engineering Technology, reports that the FAA requires that a program be in place for a year before application can be made. CWU will be eligible for the first time this year. Dr. Envick expects to receive the Request for Proposals from the FAA soon and will send a copy to the FSCC when it arrives.

A postscript: There are two matters on which we seek the advice of the Executive Committee. First, the revised curriculum policies and procedures guide has been ready for distribution to departments for some time now, but we have delayed actual distribution pending some treatment of the 110-credit matter. If the Executive Committee thinks it is unlikely that there will be any change soon, we should either ask for an official delay in our mandate to distribute these guides or we should go ahead with the distribution of the current revision and move its adoption in April or so. If you think there will be a change in the 110 credit requirement, we should hold off distribution until that change can be incorporated.

Second, we have before us proposed changes to an existing IET major of 134 credits. We assume that once the exception to the 110 credit ceiling has been granted, the department does not need to resubmit its justification for a major of this size. Unless you direct us otherwise, we will assume that the size of this major is not an issue for our committee to judge.

JAN 25 1989

24 Jan. 1989

To: Senate Chair, Connie Roberts  
From: Nancy Lester, Personnel Com.  
Re: Orientation Program, interim report.

After talking to a number of people and amassing a lot of data, we would like to make the following recommendations:

1. Each new faculty member should be assigned a "sponsor" to help with the transition. This person should be preferably but not necessarily from the same department.
2. There should be an orientation session of at least half a day but not more than one whole day. We request that this be scheduled now. We are prepared to work out the content and details of this session when it is scheduled.
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*Nancy Lester*

2/22/89

"CODE COMMITTEE"

Code Committee member, Victor Marx, reported that the Code Committee does not meet during winter quarter while Chair Heckart is teaching off campus. Professor Heckart shall return for a committee meeting in the event changes are needed in the proposed early retirement plan. So far we have received no information from the Assistant Attorney General concerning the retirement plan.

Marx, speaking on his own behalf, reported that he has now new, but still second-hand information on the taxation of early retirement benefits. Pension under an early retirement plan will not be the subject to Social Security taxes. It might be to the advantage of a small number of early retirees to continue voluntary payments in lieu of SS taxes. If a faculty member retires, say, at 55, he or she might need additional years of SS coverage to meet the minimum requirement of 40 quarters under SS. An early retiree, even if he/she meets the 40 quarter requirement, still needs to have additional years of coverage after 55 in order to receive higher SS pension benefits. Since the continuation of the payment of Social Security taxes by the individual is a voluntary option, the University cannot be required to match such payments. Because each individual retiree will have unique tax and insurance requirements, it is impossible to write a policy to cover every possible angle. The Retirement and Insurance Committee was able to persuade President Garrity to increase the multiplier from 1.8 to 2.2 times of annual salary when calculating early retirement pension. This increase was agreed upon in order to compensate for the lack of fringe benefits in the early retirement program.

CHANGES TO UCC PAGES 994-999  
February 22, 1989

Page 994: Change course title of IET 301 to be "Engineering Project Cost Analysis."

Page 995: Change word "interface" to "work with" in the program description.

Transpose the order of listing of the Physics courses in the major. The new copy should read "PHYS 111, 112, 113 or 211, 212, 213."

Change the title of IET 301 to "Engineering Project Cost Analysis."

Page 996: No changes

Page 997: Reword the first point #3 in the program description so that the phrase, "designed to meet..." will read "designed so that the student may meet..."

Pages 998, 999: No changes

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CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY  
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

INDUSTRIAL AND ENGINEERING TECHNOLOGY  
COURSE ADDITIONS

ELT 370. Computer Applications in Electronics (2). Prerequisite, permission of instructor. Introduction to computer analysis of analog and digital circuits. Designed for transfer students. One hour lecture, two hours laboratory per week.

IET 375.1. Microprocessor Lab (1). Corequisite, IET 375. Using advanced digital test equipment to analyze microprocessor based systems. Two hours of lecture-laboratory per week.

ELT 489. Senior Technical Presentations (2). Prerequisites, Senior standing and completion of the technical core.

IET 301. Economic Analysis for the Engineer (5). Techniques of economic cost analysis applied to engineering projects: interest, present value, annual equivalence, rate of return, payout criteria, and break even modeling.

PROGRAM CHANGES  
AS IT APPEARS

Electronics Engineering Technology

The technologists graduating from this program are applications oriented, building upon a background of applied mathematics, science and technology. They interface with engineers at the product level and produce practical, workable results quickly; install and operate technical systems; devise hardware from proven concepts; develop and produce products; service machines and systems; manage production processes; and provide support for technical systems.

Credits earned in MATH 163.1 and PHYS 111 will be allowed in partial fulfillment of the natural science Breadth Requirements as well as the requirements of this major.

Students interested in engineering courses after graduation should complete PHYS 211, 212, 213 and MATH through Differential Equations.

Required Courses	Credits
<b>A. Support Courses</b>	
MATH 163.1 and 163.2, Pre-Calculus .....	10
MATH 172.1 and 172.2, Calculus .....	10
PHYS 111, 112, 113, Introductory Physics OR	
PHYS 211, 212, 213, Engineering Physics .....	15
CPSC 101, Survey of Computer Science .....	4
CPSC Elective in Computer Science .....	4
ACCT 301, Managerial Accounting Analysis .....	5
ADOM 385, Business Communication and	
Report Writing .....	5

**B. Technical Core**

IET 271, Basic Electricity .....	3
IET 271.1, Basic Electricity Laboratory .....	2
IET 272, Basic Electronics .....	4
IET 273, Network Analysis .....	4
IET 375, Microprocessor Applications .....	3
IET 376, Intermediate Electronics .....	4
IET 377, Instrumentation .....	4
IET 378, Pulse Circuits .....	4
IET 380, Quality Control OR	
Organizational Management .....	5
IET 475, Electronic Communications .....	4
IET 478, Electronic Fault Detection .....	2
ELT 371, Advanced Digital .....	4
ELT 372, Electric Power and Machinery .....	4
ELT 373, Active Linear Circuits .....	4
ELT 374, Advanced Electrical Networks .....	4
ELT 478 and 479, Senior Project .....	2/2

**C. Advanced Options (each student must complete TWO options)**

<b>1. Computers</b> ELT 474, Microprocessors and Instrumentation .....	4
ELT 476, Mini-Computers .....	4
ELT 477, Robotics .....	3
<b>2. Power and Control Systems</b>	
ELT 379, Process Control .....	3
ELT 471, Power Generation .....	4
ELT 475, Electro-Mechanical Controls .....	4
<b>3. Communications</b>	
ELT 470, Optical Communications .....	3
ELT 478, Communications I .....	4
ELT 473, Communications II .....	4

**Total 134**



CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY  
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

INDUSTRIAL AND ENGINEERING TECHNOLOGY CONTINUED  
PROPOSED

Bachelor of Science  
Electronics Engineering Technology

The technologists graduating from this program are applications oriented, building upon a background of mathematics, science, and technology. They interface with engineers at the product level and produce practical, workable results quickly; install and operate technical systems; devise hardware and software from proven concepts; develop and produce products; service machines and systems; manage production facilities; and provide support for technical systems.

Students pursuing this degree should work with their departmental advisor to assure that they have met the prerequisites for upper division electives. Due to the number of hours required, some students may find that this program requires additional time to complete.

Students interested in engineering courses after graduation should complete PHY 211, 212, 213 and MATH through Differential Equations.

CWU General Education Requirements	64
Electronics Engineering Technology program requirements	134

Required Courses:	Credits
<u>A. Support Courses</u>	
Math 172.1 Calculus	5
Math 172.2 Calculus	5
Math 265 Linear Algebra	4
Math elective - one of the following courses by advisement	3-5
Math 230 Discrete Mathematics (5)	
Math 311 Statistical Concepts & Methods (5)	
Math 376.1 Differential Equations (3)	
Phys 211, 212, 213 or 111, 112, 113	15
CPSC 110 Fundamentals of Computer Science I	4
CPSC Elective By Advisement	4
ADOM 385 Business Communication & Report Writing (5)	4-5
or Eng 310 Technical Writing (4)	
IET 301 Economic Analysis for the Engineer (5)	5
or ACCT 301 Managerial Accounting (5)	
IET 360 Quality Control (5)	5
or BUS 360 Organizational Management (5)	

<u>B. Technical Core</u>	54-57
IET 271 Basic Electricity	3
IET 271.1 Basic Electricity Lab	2
IET 272 Basic Electronics	4
IET 273 Network Analysis	4
IET 375 Microprocessor Applications	3
IET 375.1 Microprocessor Lab	1
IET 376 Intermediate Electronics	4
IET 377 Instrumentation	4
IET 378 Pulse Circuits	4
IET 475 Electronic Communications	4
ELT 371 Advanced Digital	4
ELT 372 Electric Power and Machinery	4
ELT 373 Active Linear Circuits	4
ELT 374 Advanced Network Analysis	4
ELT 379 Process Control	4
ELT 474 Microprocessors & Instrumentation	4
ELT 489 Senior Technical Presentations	2
	59
Sub Total	113-116

Technical Electives by advisement. 16-21  
Electives should be chosen from a combination of the following disciplines to provide depth in a technical area. Students must have prior approval from the departmental advisor to assure course prerequisites and technical depth requirements are satisfied.

Electronic Engineering Technology  
Mechanical Engineering Technology  
Industrial Technology  
Computer Science

Major Total 134

January 12, 1989

996

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY  
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

**INDUSTRIAL AND ENGINEERING TECHNOLOGY CONTINUED**  
**PROGRAM CHANGE**  
**AS IT APPEARS**

**Electronics - Electricity Minor**

	Credits
IET 271, Basic Electricity.....	5
IET 374, Basic Electronics .....	4
IET 376, Intermediate Electronics .....	4
IET 377, Instrumentation.....	4
IET 378, Pulse Circuits .....	4
IET 475, Electronics Communications OR	
IET 476, Electronics Assembly .....	4

Total 25

**PROPOSED**

**ELECTRONICS - COMPUTER HARDWARE MINOR**

IET 271	Basic Electricity	3 cr
IET 271.1	Basic Electricity Lab	2 cr
IET 272	Basic Electronics	4 cr
IET 375	Microprocessor Applications	3 cr
IET 375.1	Microprocessor Lab	1 cr
IET 378	Pulse Circuits	4 cr
ELT 371	Advanced Digital Circuits	4 cr
ELT 474	Microprocessors/Instrumentation	4 cr
ELT 476	Mini-Computer Technology	4 cr
TOTAL HOURS REQUIRED		29 credits

Note: MATH 163.1 or MATH 120 is required for IET 271.

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY  
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

**BIOLOGICAL SCIENCES**  
**PROGRAM CHANGE**  
**AS IT APPEARS**  
**MASTER OF SCIENCE**  
**BIOLOGY**

In addition to general regulations for admission to master's programs, admission to graduate programs in Biological Sciences will require an appropriate undergraduate background in a biological science. Deficiencies in the student's undergraduate training as determined by the Department of Biological Sciences at the time of admission to the program must be removed without graduate credit during the first year of graduate study.

**Master of Science**  
**Biology**

Program Coordinator: Sheldon R. Johnson  
Dean 819

Several objectives may be met through the completion of the

**Master of Science in Biology.**

1. The degree will provide an expanded opportunity for students to prepare themselves for biological careers not normally open to students with only an undergraduate major in a biological science.
2. The program may prepare students for further graduate work leading to the Ph.D. degree.

**Program.** The course work leading to the Master of Science in Biology will total at least forty-five credits in the biological sciences and related subjects as outlined in an approved Course of Study filed with Graduate Admissions and Records. Included will be BISC, BOT, or ZOOL 700, Thesis, six credits and BISC 599, Seminar, two credits. BISC 511 and/or BISC 518 must also be included. The individual's program of course work and thesis problem will be developed in consultation with the student's major professor and other members of the student's Graduate Committee.

Two consecutive quarters in residence are required.

**Final Examination.** Candidates must pass a final oral and/or written examination of all course work offered for the degree, on their thesis, and on their area of specialization.

**PROPOSED**

**Master of Science**  
**Biology**

Several objectives may be met through the completion of the Master of Science in Biology.

1. The degree will provide an expanded opportunity for students to prepare themselves for biological careers not normally open to students with only an undergraduate major in a biological science.
2. The program may prepare students for further graduate work leading to the Ph.D. degree. Students considering further graduate study should elect the thesis option for their master's program.
3. The program may be designed to meet the requirements for continuing certification in secondary education while concurrently earning a Master of Science degree in Biology.

**ADMISSION:** Admission is a two step process. Applicants must first meet the general requirements for graduate study as determined by the Office of Graduate Admissions and Records, and then the specific requirements of the Department of Biological Sciences which are:

1. An undergraduate degree in biology or its equivalent. Deficiencies in the student's undergraduate training as determined by the Department of Biological Sciences at the time of admission to the program must be removed without graduate credit during the first year of graduate study.
2. Students must submit Graduate Record Examination scores including the Advanced Test in Biology.
3. Students must arrange for a graduate faculty advisor in the Department of Biological Sciences to serve as their major professor.

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY  
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATE

BIOLOGICAL SCIENCES CONTINUED

Program: The coursework leading to the Master of Science in Biology will total at least 45 credits in the biological sciences and related subjects as outlined in an approved Course of Study filed with Graduate Admissions and Records. Thesis and non-thesis options are available. The non-thesis option requires a study project. The individual's program of coursework and thesis problem or project study will be developed in consultation with the student's major professor and other members of the student's Graduate Committee. Two quarters in residence are required.

Final Examination: Candidates must pass a final oral and/or written examination of all coursework offered for their degree, on their thesis or project, and on their area of specialization. Students electing a non-thesis option ideally should have a valid teaching certificate before entering the program and must have a valid teaching certificate before the Master's Degree will be granted.

COURSE ADDITIONS

BISC 501. Ecological Diversity in Washington (3). Prerequisite, BISC 375. An ecological survey of the major terrestrial habitats in Washington state. Emphasis is on the interrelationships between environmental factors and the flora and fauna of the habitat.

BISC 502. Laboratory Studies in Plant Physiology (3). Prerequisite, ZOOL 472 or BOT 461. Techniques used to study the physiology of plants. Two hours lecture and two hours laboratory per week.

BISC 503. Current Advancements in Human Physiology (3). Prerequisite, ZOOL 472 or BOT 461. The impact of current advancements in molecular biology, biochemistry and physiology on man and society.

BISC 505. Field Zoology (3). Prerequisites, BISC 112 and BISC 375. The taxonomy, behavior and adaptations of animals with special reference to vertebrates and macroinvertebrates. Two hours lecture and three hours laboratory/field work per week.

ZOOL 502. Advanced Animal Physiology (3). Prerequisite, ZOOL 472 or equivalent. A laboratory oriented course emphasizing the study of lowe vertebrates and invertebrates. Two hours lecture and two hours laboratory per week.

CURRICULUM PROPOSALS APPROVED BY THE UNIVERSITY  
CURRICULUM COMMITTEE AND FORWARDED TO THE SENATEECONOMICS  
PROGRAM ADDITION

## ECONOMICS ENDORSEMENT

Advisor: Hedrick

Designed for students preparing to teach economics at the junior high and high school level. Qualifies for supportive endorsement on the teaching certificate. See your Economics advisor early to avoid course sequencing problems.

## Required:

## Credits

ECON 201, Principles of Economics Micro .....	5
ECON 202, Principles of Economics Macro .....	5
ECON 340, Development of Economic Thought .....	5
Select at least 10 credits from the following 5-credit courses .....	10
ECON 301, Intermediate Microeconomic Analysis	
ECON 302, Intermediate Macroeconomic Analysis	
ECON 310, International Economics	
ECON 330, Money and Banking	
ECON 332, Public Finance	
ECON 355, Economics of Labor	
ECON 356, Government and Business	

TOTAL CREDITS      25

Central  
Washington  
University



Asia University America Program

Central Washington University  
Ellensburg, Washington 98926  
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## ASIA UNIVERSITY AMERICA/CENTRAL WASHINGTON UNIVERSITY PROGRAM (AUA/CWU)

### What is Asia University?

Asia University is located in Tokyo. It was founded in 1941 as a private university specializing in the study of Asian languages and cultures. Currently, the university has an enrollment of approximately 6400 students and offers undergraduate and graduate degree specialities in the following areas:

- Business Administration
- Economics
- Law
- International Relations

### What has recently changed at Asia University?

A little over two years ago, Professor Shinkichi Eto, an emeritus professor of International Relations at Tokyo University, was appointed as President of Asia University. President Eto is in the midst of leading revolutionary changes at Asia University, changes which are influencing all Japanese universities. Traditionally, study abroad programs have been available only to small numbers of students who could afford the extra costs and who were selected. In this time of deep interdependence among nations, President Eto believes that this form of elitism must be eliminated. Accordingly, he has set the goal of making a serious period of living and study in another culture a requirement for all students at Asia University.

### How will this be done?

Asia University doesn't want to delay in making this goal a reality. Accordingly, half of the university's sophomore class (some 550 students) will come to four universities during Spring and Summer terms, 1989. The four host universities are Eastern, Western and Central Washington Universities and Oregon State University. Each host university will offer a similar program because all coursework taken will transfer back to Asia University for their degree requirements.

### What will Central do?

In this fully self-support endeavor, we will have approximately 125-140 sophomore students who are majoring in Economics at Asia University during our first Spring-Summer, 1989 program. These students will live in university housing and will be as fully integrated into campus and Ellensburg community life as we can all manage. Their student status is a special, non-matriculated category that does not count towards Central's student enrollment ceiling. We will provide special coursework, 5 hours daily, in the following areas: English language skills, with emphasis on communication; American History Survey; Man and the Environment; and Physical Education activities. A special staff of English as a Second Language instructors will be hired to provide the English language courses. Regular faculty and instructors in the academic areas involved will teach and coordinate the History, Environmental Studies and P.E. courses outside of their regular loads. In addition, we will provide some special outings, field trips and activities, all of which will be directed towards enriching the Asia University students' understandings of American culture and daily life.

### What does this mean for CWU?

On first consideration, it appears that we at Central will be doing a great deal of work to provide this large-scale international student program. This is certainly true. There are many challenging and sensitive areas involved with the cross-cultural, new-language experiences of people living and studying for the first time in another, very different culture. The Asia University students will have some fluency with English, but their initial days and weeks here will be difficult. Providing extensive coursework which is apart from regular university offerings but which also provides good access to the broad spectrum of ordinary campus life, activities and student resources is another major undertaking. And perhaps most important, successfully integrating a large number of Japanese students into residence hall, campus and community life so that we and they are generously accessible and open to each other will be the central goal of the program.

We stand to gain in some very important ways from this program. First, the economic aspect of this self-support, contract program is great. The University ESL Program, University Housing, Food Services, the University Store, the library and other academic and service units involved will receive appropriate financial support; the local community will similarly see many new shoppers as the Asia University students take advantage of the easy, friendly outlook of our community and business people.

Second, Central will receive a substantive boost in our international programs. We all will learn a great deal from developing and extending our instructional and support services across cultural and linguistic boundaries. In addition to creating and providing new, innovative coursework and instruction, all involved will grow in personal and intercultural understandings as we work in a larger way with people who have language, life views and cultural bases quite



different from our own - yet who are open and eager to learn our language and participate in our society.

This is especially true of the Central students who choose to take advantage of the opportunity to have an Asia University student as a roommate. Through the Residence Hall programs and staff, we will provide orientation and on-going support activities to help the Japanese and American students who share living space understand, appreciate and learn from each other. This opportunity to expand and deepen one's own understandings of self, culture and world view by rooming with an international student is perhaps one of the best opportunities at the individual level that the program will provide.

The first group of Asia University America/Central Washington University (AUA/CWU) students will arrive on March 28, 1989 to begin their experiences and studies here. They depart from Ellensburg on August 18, 1989. With your support and good will, the time between these dates will be very rewarding for all involved.

For further information, please call or see Dr. Dale Otto, AUA/CWU Program Director in the Special Services Building (formerly Kennedy Hall), Room 151 or 164 (secretary). The telephone number is 963-1375.

Central  
Washington  
University



Asia University America Program

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FAX 925-6183

### ASIA UNIVERSITY AMERICA/CWU PROGRAM

#### Background

This spring and summer, Central will host 136 students from Asia University in Tokyo. These students are part of a group of 550 sophomores who will study in the Pacific Northwest for six months as part of their graduation requirements. Eastern Washington University, Western Washington University, and Oregon State University are also taking part in the program. A special curriculum including intensive English, American History, Man and the Environment, and P.E. activities has been developed for Central's Asia University students. The program is self-supporting, which means it does not use state funds. And, because the Asia University students are participating in a special program, they will not affect Central's enrollment ceiling. The students will live in University dormitories and will take part in social activities and local excursions that will help introduce them to American culture and university life.

#### Community Friends Program

An important component of the program is the students' contact with people in the community. Since one of the primary goals of the program is to provide students with an understanding of American culture, it is important that their visit here includes friendly and positive contact with individuals and families in our community. The Community Friends Program is made up of volunteers who "adopt" one or two Asia University students for the six-month period (March 28 to August 18) and include them in some of their leisure, recreational, and special activities. Many of the activities we see as routine would provide the Asia University students with a better understanding of American life and culture (for instance, shopping at a mall in Yakima, a picnic, hiking in the woods, an afternoon fishing the Yakima River, a birthday celebration, an evening at home playing board games and eating popcorn). Also, we are certain that the Community Friends volunteers will gain a better understanding of Japanese culture through their involvement in this program. We ask that volunteers make a commitment for the entire six-month period so that a stable relationship can be developed.

If you would like to volunteer as a Community Friend, please complete the form below. Or, if you'd like more information about the program, please call Dale Otto or Janet Dugan at 963-1375. We will appreciate your help and are confident you will enjoy your involvement as a Community Friend.

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Individual \_\_\_\_\_ Family

Types of activities you would like to share with Asia University students \_\_\_\_\_

Please return this form to Asia University Program, Special Services Building, Central Washington University, Ellensburg, WA 98926, by March 3, 1989.